

# **About our publications**

# Steps to Uni for Year 11 and 12 students

- Published in February each year,
   Steps to Uni for Year 11 and 12
   Students is for prospective tertiary
   students in NSW and the ACT.
- It provides information about applying for tertiary study through UAC. It explains the ATAR and guides students through the process of applying to university, managing their application, accepting an offer and enrolling.
- In 2024, Steps to Uni for Year 11 and 12
   Students will be distributed to
   students and teacher attend expos
   and information days.

# Steps to Uni for Year 10 Students

- Published in May each year, Steps to Uni for Year 10 Students is a key publication for Year 10 students in NSW and the ACT choosing their courses for Years 11 and 12.
- Now in its 30th year of publishing,
   Steps to Uni for Year 10 Students is a valued resource.
- In 2024, Steps to Uni for Year 10
   Students will again be distributed to all
   Year 10 students in NSW and the ACT.

### Wide coverage

- Our print run for Steps to Uni for Year 11 and 12 Students will be 22,000 provided free of charge to Year 11 and 12 students in NSW and the ACT.
- Our print run for Steps to Uni for Year 10 Students has increased to 105,000, which we provide free to all Year 10 students in NSW and the ACT.
- Copies of our publications are also supplied to interstate schools, TAFE colleges, libraries and universities to reach all other potential applicants.
- With high pass-on rates to parents and other influencers, UAC's publications have an extremely long shelf-life and wide readership.

### Invaluable resources

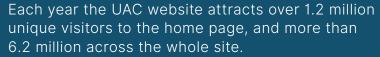
- Students can explore their options and ensure they are on the right track for university entry.
- As primary aids for teachers and student advisers, the Steps to Uni for Year 11 and 12 Students and Steps to Uni for Year 10 Students form the basis of classroom sessions, assemblies and parent evenings.

### **Digital footprint**

- Digital editions of UAC's publications are available on the UAC website, providing access to an even wider audience.
- As a trusted source of information,
   UAC's website has a high volume of visitors each year, particularly at peak times in the admission cycle.
- UAC's social media channels and e-newsletters keep our key audience up to date and include relevant links to our website.

## Website and course search

### Website traffic





There are an average of 600,000 page views per month with peaks in December (1.8 million page views), January (1 million page views), August and September (around 800,000 page views in each).

### **Institution landing pages**



Each participating institution has a custom landing page with a unique UAC url created to provide ease of access to admission information and course listings on the UAC website.

Apply direct institutions are also entitled to a landing page.

Landing pages offer branded images and a promotional blurb.

### Course search

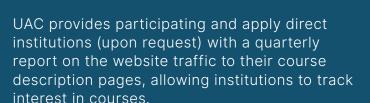


UAC's comprehensive online course search allows users to search for courses by keyword, institution, code and pattern of study.

Applicants are able to select and save favourite courses and then refer to them later when submitting an application.

UAC's Course Compass tool, designed to help students decide which uni courses to apply for, has an integrated course search function, allowing students to see courses under suggested fields of study. Visit uac.edu.au/coursecompass.

### **Quarterly reporting**

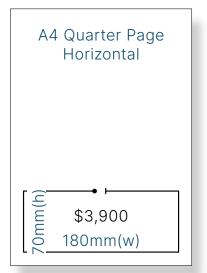


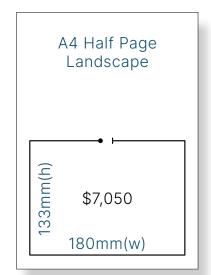


# **Advertising rates and options**

### Print advertisement sizes and rates









### **Discount**

UAC participating and apply direct institutions are entitled to a 25% discount on our standard advertising rates.

Book an advertisiement in both publications to receive a 10% discount.

### Please note:

Rates quoted above include GST, but do not include commission for bookings received from advertising agencies.

### **Payment**

Upon receipt of your completed booking form, UAC will issue a 7-day invoice for the full amount.

Payment must be received prior to publication of your advertisement.

# Advertising specifications and guidelines

### **Technical specifications**

Size (a 5mm bleed	A4 Full Page 180mm(w) x 265mm(h)				
must be added to these sizes and no crop marks required)	A4 Half Page Landscape 180mm(w) x 133mm(h)				
	A4 Quarter Page Horizontal 180mm(w) x 70mm(h)				
	Inside Back Cover 210mm(w) x 297mm(h)				
Font	<ul><li>Must be converted to outline</li><li>Must be embedded</li></ul>				
Images	<ul><li>Minimum resolution – 300dpi</li><li>CMYK colour profile</li></ul>				
Format accepted	Press-optimised PDF				
Formats not accepted	<ul><li>PDFs created using Word</li><li>Word document files</li><li>PowerPoint files</li><li>Excel files</li></ul>				

### **Operational guidelines**

# Who can advertise in UAC publications?

UAC accepts advertisements from:

- institutions who are 'approved higher education providers' eligible to offer FEE-HELP (as defined by the Australian Government) or a university-owned private provider; and/or
- organisations who offer services relating to education.

In general, UAC will encourage advertisements relating to matters that positively affect the life of a higher education student.

### Space available

No more than 10% of the publication will be available for advertising.

### Placement of adverts

UAC retains the right to control the placement of all advertisements, which are subject to layout constraints and available space.

### Advertising integrity

All advertising must be presented in accordance with the Australian Association of National Advertisers Code of Ethics available at aana.com.au/self-regulation/codes/.

UAC retains the right to approve and control the style and content of all advertisements.

Where information is presented as fact, it should be accurate and verifiable. No factual claim should be made which cannot be substantiated. Advertisers, not UAC, are responsible for information contained in advertisements.

# **Apply direct entry**

### What is an apply direct entry?

Apply direct is for institutions who manage their own application and admissions processes.

### Entries includes:

- an institution profile containing your logo and banner image
- listing your courses on UAC's course search page
- a detailed course description for each of your courses listed with UAC.

### **Apply direct course descriptions**

Detailed course information will be published on UAC's website through our easy-to-use online course search. It will include major standard headings such as 'Admission criteria' and 'Application procedures'. UAC will work with you to edit and style your course descriptions (a fixed fee per course applies – see 'Costs' on the next page).

### **Eligibility**

To be included:

- your institution must be an 'approved higher education provider' eligible to offer FEE-HELP (as defined by the Australian Government) or a university-owned private provider
- courses must be at diploma level or higher, with HECS-HELP or FEE-HELP or VET FEE-HELP available to eligible students.

# Apply direct costs and technical specifications

### **Costs**

Listing fee: \$13,575 per institution
Course entry: \$2,730 per course

### Example

If your institution includes two course entries:

Listing fee: \$13,575

Course entry fee: \$ 5,460 (\$2,730 x 2)

Total: \$19,035

All prices are inclusive of GST.

### **Payment**

To secure an apply direct entry, a 50% deposit of the total cost of your entry is required. Within 14 days of receipt of your booking form, UAC will issue a confirmation/50% deposit pre-invoice advice, followed by a 7-day invoice for the deposit.

UAC will issue a pre-invoice advice in March for the outstanding amount, followed by a 7-day invoice for the outstanding amount (see Next steps for a clear timeline).

### **Technical specifications**

### Copy

All copy must be provided to UAC in Word format on the Word template provided by UAC (either a new template or your previous year's entry).

### Logo

High resolution (300dpi); CMYK profile in jpg, tiff, pdf or eps format.

### **Images**

- Banner 1600pix(w) x 300pix(h)
- Promotional space free 1/4 page (optional).

Sizes including 5mm bleed. No crop marks required.

High resolution (300dpi); CMYK colour profile in jpg, tiff, pdf or eps format.

# Next steps - workflow and schedule

Advertising							
Advertisers must use the booking form to secure an advertisement in a UAC publication.	Monday 29 January 2024  - for Steps to Study for Year 11 and Students  → Monday 26 February 2024 - for Steps to Study for Year 10 Students						
UAC will issue invoice.	→ February 2024						
Press-ready to specification advertisement required at UAC.	Friday 2 February 2024 – for Steps to Study for Year 11 and Students  Wednesday 27 March 2024 – for Steps to Study for Year 10 Students						
Steps to Uni Year 11 and 12 booklet available.	→ March 2024						
Steps to Study for Year 10 Students available and sent to schools.	→ May 2024						

### **Apply direct** Institutions must use the booking form to secure an apply direct → Monday 29 January 2024 entry and confirm how many courses will be listed. UAC will then issue a 7-day → February 2024 invoice for the 50% deposit. Provide institutions profile, Monday 12 February logo, images and course list. 2024 Monday 19 February Provide course descriptions. 2024 Sign-off institution profile and course descriptions for UAC → Friday 22 March 2024 for website. UAC will issue a 7-day invoice → March 2024 for the remaining 50% of cost. Institution information and course descriptions published → April 2024 on the UAC website.

# 2024 Advertising + apply direct entry

# booking form

Send completed booking form and content to: publications@uac.edu.au	nt to: publications@uac.edu.au
All content must be sent to UAC by the following dates	ates.
Advertising artwork: Friday 2 February 2024 (for Year 11 and 12 booklet) Wednesday 27 March 2024 (for Year 10 booklet)	ear 11 and 12 booklet) or Year 10 booklet)
Apply Direct entries: Monday 19 February 2024	
Booking details	
Advertiser/Institution name	ABN
Contact name	Email
Postal address	Telephone
	Purchase order no/Booking ref no
Advertising options (please enter amounts required)	required)
Steps to Uni for Year 10 Students	
A4 Full page \$12,200 A4 Half page \$7,050 A4 Inside back cover – price on application	\$7,050 A4 Quarter page horizontal \$3,900 Multiple pages – price on application
Steps to Uni for Year 11 an 12 Students	
A4 Full page \$12,200 A4 Half page \$7,050 A4 Inside back cover – price on application	\$7,050 A4 Quarter page horizontal \$3,900
Apply direct entry options (please enter amounts required)	mounts required)
Listing fee (\$13,575 per institution)	Course entries (\$2,730 per course)
I have read and accept the Terms and Conditions. I am an authorised officer of the above-named advertiser/institution.	am an authorised officer of the above-named
Name	Position
Signatiire	Date
בומומומ	בפוט

# only **UAC** office use

Confirmation of booking/pre-invoice advice (to be completed by UAC)	e advice (to be	completed by UAC)
An invoice will be sent to the contact name provided	.pg	
Steps to Uni for Year 10 Students		
A4 Full page \$12,200	₩	
= A4 Half page \$7,050	<del>6</del>	
A4 Quarter page horizontal \$3,900	₩	
Inside back cover/multi pages	↔	
Less 10% discount (for ads in both) =	 	
sub total	₩	
Steps to Uni for Year 11 and 12 Students		
A4 Full page \$12,200	\$	
A4 Half page \$7,050	\$	
A4 Quarter page horizontal \$3,900	↔	
Inside back cover/multi pages	\$	
Less 25% discount (if applicable)	 	
sub total	₩	
Apply direct entry		Name
Listing fee \$13,575 per institution	<del>\$</del>	Position
Course entries \$2,730 per course	\$	Signature
sub total	₩ <b>₩</b>	Date
Total	₩	The above-named is an authorised
50% deposit due	\$	officer of UAC.

# Final payment pre-invoice advice (to be completed by UAC)

An invoice for the final outstanding payment will be sent to the contact name above.

Name	Docition		Signature
Total \$	Deposit paid *	Final amount due	

The above-named is an authorised

Date

officer of UAC.

## **Terms and conditions**

- 1 To secure an advertisement or an apply direct entry, an advertiser/institution must:
  - (a) complete the relevant booking form in this brochure and send to UAC by the date stipulated on the form
  - (b) make payment of the total cost of the advertisement within 7 days of receipt of an invoice sent by UAC
  - (c) make payment of a 50% deposit of the total cost of the apply direct entry within 7 days of receipt of an invoice sent by UAC
  - (d) provide all content to UAC by the date stipulated in this brochure.
- 2 UAC reserves the right to cancel an advertisement or an apply direct entry at any time where a breach of conditions 1(b) or (c) occurs or where UAC considers that an operational or reputational risk to the publication may occur.

- 3 In the event that a cancellation occurs (either by an advertiser or by UAC) and an invoice for a deposit has been issued by UAC and has fallen due, UAC will:
  - (a) retain the entirety of any deposit paid, or
  - (b) request payment of the outstanding deposit should the deposit not have been paid.
- 4 Advertisements and apply direct entries are subject to final approval by UAC.
  All decisions made by the Managing Director, UAC with regard to compliance with the Australian Association of National Advertisers Code of Ethics will be final. All decisions made by UAC regarding style, content and layout will be final.
- 5 UAC will not publish an apply direct entry until receiving sign-off by an authorised officer of an apply direct institution.

- 6 An apply direct entry is limited to an institution landing page on the UAC website and courses listed within the apply direct entry included in UAC's online course search. UAC will not manage or maintain online any changes to the apply direct entry or the courses listed within that entry once it has been signed off.
- 7 Advertisers/institutions, not UAC, are responsible for the verification of information contained in their advertisement/apply direct entry and are liable for all consequences of any incorrect information published.
- 8 All UAC invoice requests will be issued by an authorised officer of UAC.

# **Contact us**

For more information about advertising products featured in this brochure, contact:

### Michelle Fitzsimmons

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email: publications@uac.edu.au

